

【中文版】

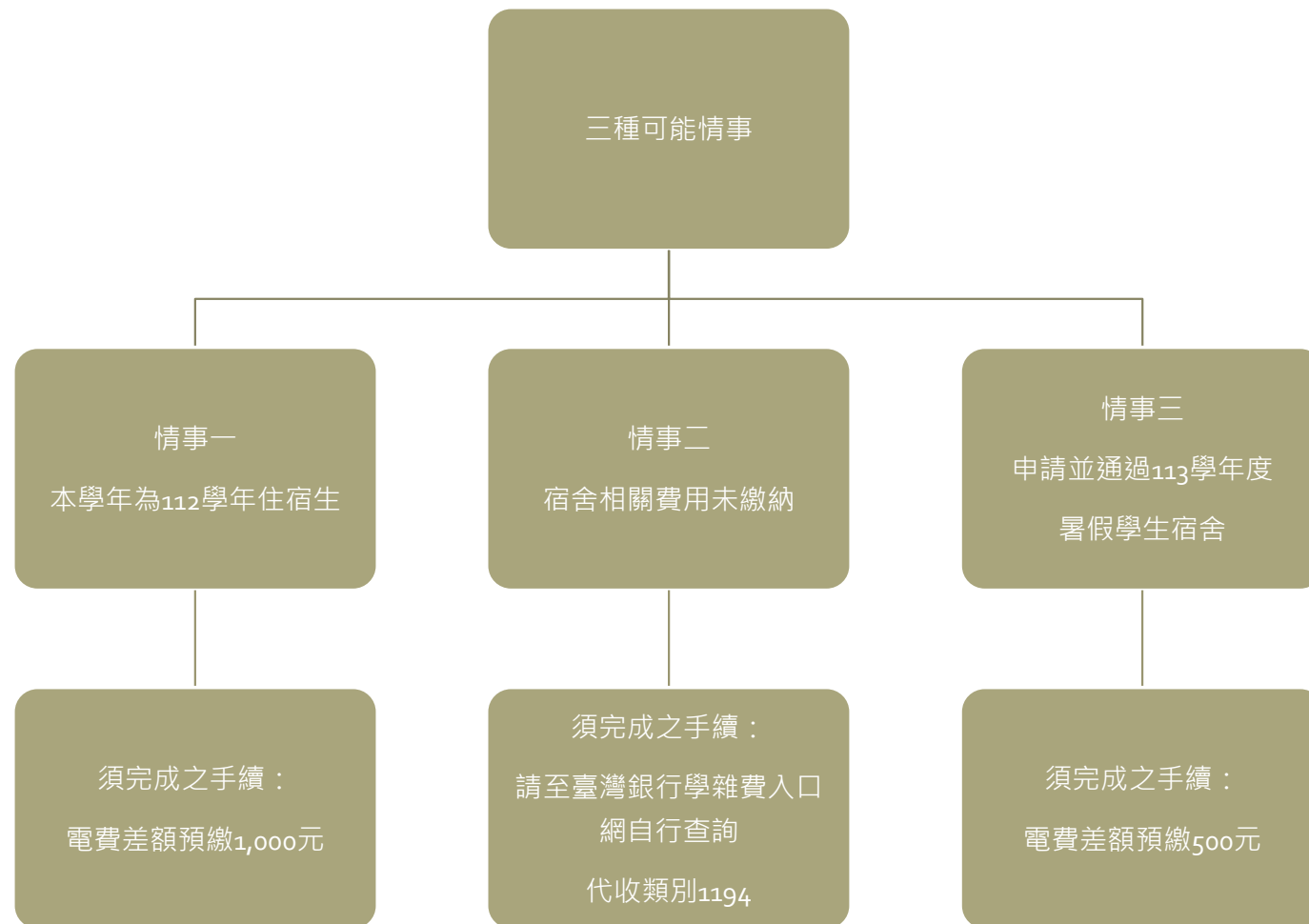
# 112-2學期畢業離校 單一窗口-宿舍作業說明

宿舍相關費用查詢與繳納作業說明

# 單一離校窗口 宿舍欄位【X】

親愛的東華應屆畢業生好：

恭喜您即將畢業邁入人生另一個新的旅程！部分畢業生將於113/06/03進行畢業離校單一窗口檢視與確認作業，其中有關於離校檢核程序【宿舍欄位為X】之可能情事有三，請參閱如下：



## 情事一

# 本學年為 112學年住宿生


- 因目前仍為學年之住宿期間，需於113-1學期開學進行第一學期之結算複查作業時(第一學期與閉宿扣罰結算)，才能確實得知實際應繳金額(電費+扣罰)，若需要於113/6/3至113/9/9期間執行單一離校程序，需先預繳\$1,000元電費。
- 學校預計113-1學期開學進行費用結算，會將您112-2學期預繳保證金1000元進行扣抵「112學年電費與離宿違規情事之扣罰」後：
  1. 如有結餘將退匯到您的個人帳戶
  2. 扣抵後如有需補繳者，學校將製作繳費單掛載請臺灣銀行學雜費入口網(【112學年住宿電費補繳】繳費單)，並同時透過學校電子信箱通知繳費作業。
- **【保證金預繳納】** 自行至線上繳費系統  
<https://web.ndhu.edu.tw/GA/onlinepay/pay.aspx>
- 收費單位：學務處生輔組(下拉式選單)
- 收費項目：112學年學生宿舍電費預繳(下拉式選單)
- 請自行填入繳費人資料：姓名、學號、電話，於繳費入帳確認後，會個別更新離校系統，另建議您，也可將您的繳費相關證明收據，拍照或截圖透過電子信箱給業務承辦人員(yishoue@gms.ndhu.edu.tw)，承辦人員會依據您提供的資訊，另外進行系統後台複查確認，資料確認無誤後，變更離校系統宿舍組資料。

情事一

本學年為  
112學年住宿生

## 線上繳費系統圖示呈現

國立東華大學線上繳費系統

 國立東華大學  
National Dong Hwa University

繳費Payment  
\*表示必填 \* Required fields

收費單位 Payment To \*

學務處生輔組

收費項目 Purpose of Payment \*

112學年學生宿舍電費預繳

姓名 Name \*

收據抬頭 Name on Receipt



線上繳費系統  
QR code

該欄位不要選錯喔!!

收費單位:學務處生輔組

收費項目:112學年學生宿舍電費預繳

## 情事二

# 宿舍相關費用 未繳納

- 請自行至台灣銀行學雜費入口網  
<https://school.bot.com.tw/newTwbank/StudentLogin.aspx>
- 輸入
  1. 代收類別-1194
  2. 身分證字號-
    - 1) 【本國生】請輸入您的身分證字號；
    - 2) 【境外生】則有兩種可能：請於系統分別輸入兩種不同身分證字號進行查詢
      - ① 第一種情形：尚未領取到本國居留證時，該系統資料須輸入您的學號+0
      - ② 第二種情形：已領取到本國居留證號，該欄位請輸入您的居留證號。
  3. 學號
  4. 出生年月日(請輸入民國年，倘若您的出生月日為民國81年1月1日，該欄位輸入數字須為0810101)
  5. 驗證碼
- 登入後查詢宿舍相關未銷帳的繳費單，可於學校出納組(行政大樓108室)或以ATM轉帳或網路轉帳方式繳交，但切記!!! 因為已逾期不可使用信用卡繳款。該費用如繳費完成，也煩請來信告知您已繳費完成，承辦人員會於收到您的來信或資訊，另進行查詢無誤，即變更您的離校系統宿舍組欄位資料。

## 情事二

# 宿舍相關費用 未繳納

學校經辦

1. 繳費單查詢  
(原「學生登入」)

信用卡繳費

銀聯卡專區

列印收據

意見聯繫

### 繳費單查詢 Bill Inquire

輸入1194

代收類別:

2.

請輸入代收類別

[查詢](#) [範例](#)

身分證字號:

3.

請輸入身分證字號

學號:

4.

請輸入學號

輸入民國年  
出生年月日

識別碼:

5.

請輸入識別碼

[說明](#)

圖型驗證碼:

6.



[重新產生](#)

確認登入



臺灣銀行學雜費入口網QR code

## 情事三

# 申請並通過 113年度暑假 學生宿舍


- 如您有申請並通過，確定113年度暑假住宿之同學，申請前半期與全期的預繳保證金金額不同：
  - **前半期、後半期:預繳保證金500元**
  - **全期:預繳保證金1,000元**
- 暑假保證金之結算需於113-1學期開學進行結算複查作業，結算後會另將您112-2學期預繳保證金進行扣抵「暑假電費與退宿違規情事之扣罰」後：
  1. 如有結餘將退匯到您的個人帳戶
  2. 扣抵後如有需補繳者，學校將製作繳費單掛載臺灣銀行學雜費入口網（【113年度暑假住宿電費補繳】繳費單），並同時透過學校電子信箱通知繳費作業。
- **【保證金預繳納】** 自行至線上繳費系統  
<https://web.ndhu.edu.tw/GA/onlinepay/pay.aspx>
- 收費單位：學務處生輔組（下拉式選單）
- 收費項目：113年度暑假學生宿舍電費預繳（下拉式選單）
- 請自行填入繳費人資料：姓名、學號、電話，於繳費入帳確認後，會個別更新離校系統，另建議您，也可將您的繳費相關證明收據，拍照或截圖透過電子信箱給業務承辦人員(yishoue@gms.ndhu.edu.tw)，承辦人員會依據您提供的資訊，另外進行系統後台複查確認，資料確認無誤後，變更離校系統宿舍組資料。

## 情事三

# 申請並通過 113年度暑假 學生宿舍

### 線上繳費系統圖示呈現

國立東華大學線上繳費系統

 國立東華大學  
National Dong Hwa University

繳費Payment  
\*表示必填 \* Required fields

收費單位 Payment To \*

學務處生輔組

收費項目 Purpose of Payment \*

113年度暑假學生宿舍電費預繳

姓名 Name \*

收據抬頭 Name on Receipt



線上繳費系統  
QR code

該欄位不要選錯喔!!

收費單位:學務處生輔組

收費項目:113年度暑假學生宿舍電費預繳



【English ver.】

# 112-2 Leaving Campus After Graduation - Dormitory Procedure Instructions

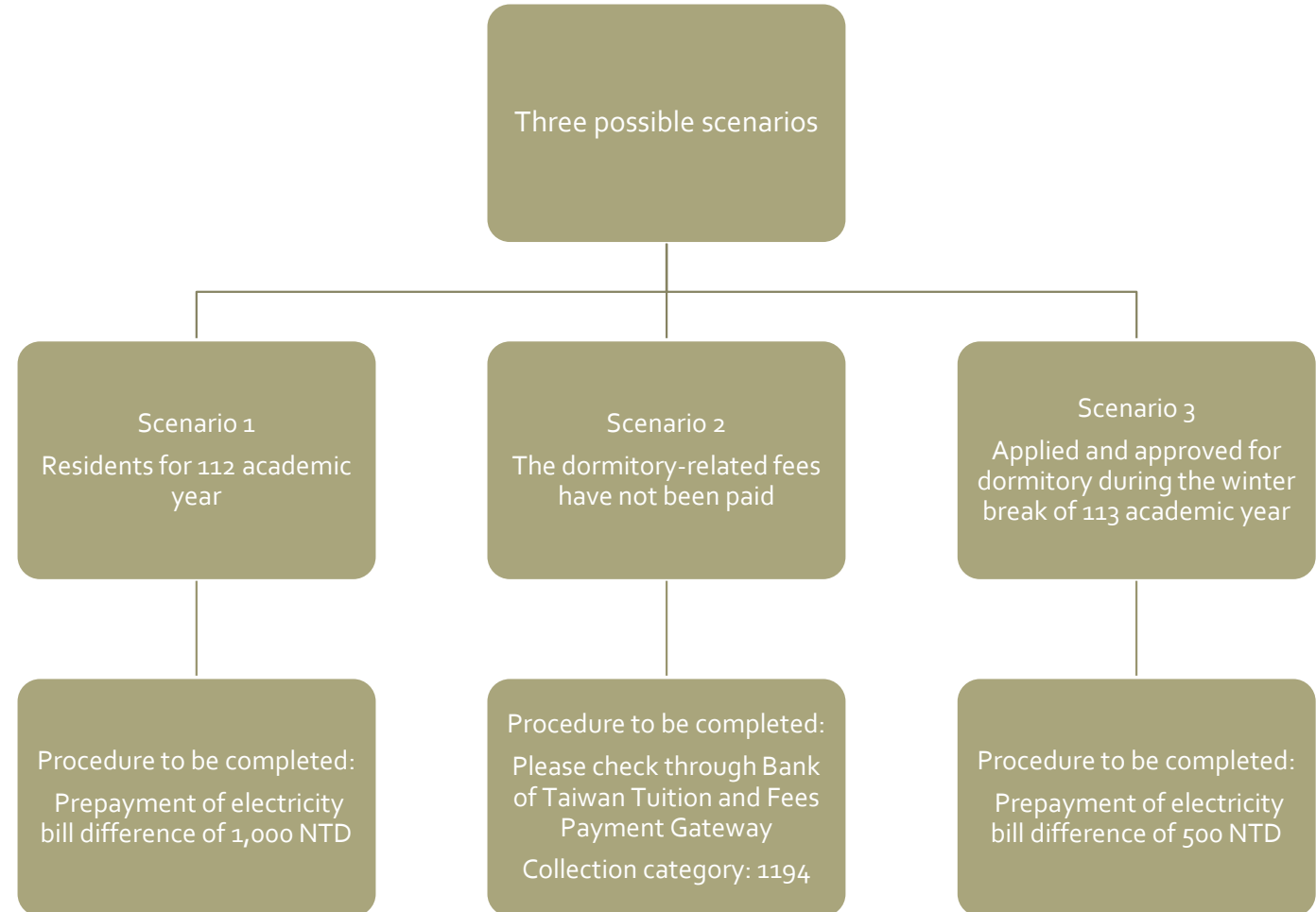
Dormitory Related Fees Inquiry and Payment Procedure Instructions

# Leaving Campus After Graduation service

dormitory field  
marked as 'X'

Dear NDHU graduating students,

Congratulations on your upcoming graduation and stepping into a new journey in life! Some graduates will undergo a final inspection and confirmation at the Leaving Campus After Graduation service before 113/06/03. There are three possible scenarios related to the departure check procedure in the dormitory field marked as 'X'. Please refer to the following:



# Scenario 1

## Residents for 112 academic year

- Since it is still within the accommodation period of the academic year, the settlement and review for the first semester, including penalties for the first semester and the closing penalty, will be conducted at the beginning of the 113-1 semester. This will accurately determine the actual amount to be paid (electricity charges + penalties). If you need to execute the departure procedure between 113/06/03 and 113/09/09, an advance payment of \$1,000 for electricity charges is required.
- The school plans to settle fees at the beginning of the 113-1 semester and will utilize your pre-paid deposit of 1000 NT dollars from the 112-2 semester to offset any outstanding 'Electricity Charges for the 112 Academic Year and Penalties for Violations upon Departure'. Following this:
  1. Any remaining balance will be refunded to your bank account.
  2. If there is an additional payment required after offsetting, the school will generate a payment slip ('112 Academic Year Accommodation Electricity Charges Supplement Payment') available at Bank of Taiwan Tuition and Fees Payment Gateway. Additionally, a notification regarding the payment process will be sent through the school's email.
- **【 The prepayment of the deposit 】** via the online payment system at <https://web.ndhu.edu.tw/GA/onlinepay/pay.aspx>
- Payment To:” 學務處生輔組” Students Living Division of Student Affairs (as next slide)
- Purpose of Payment: “112學年學生宿舍電費預繳 ” Prepayment of Electricity Charges for 112 Academic Year Dormitories (as next slide)
- Please fill in the payer's information: Name, Student ID, Phone Number. Upon confirmation of payment receipt, the departure system will be updated. Additionally, it is suggested that you take a photo or screenshot of your payment-related receipt and send it via email to the handling personnel at yishoue@gms.ndhu.edu.tw. The handling personnel will conduct a backend review and confirmation in the departure system based on the information you provide. After confirming the accuracy of the data, the dormitory information in the departure system will be updated accordingly.

# Scenario 1

# Residents for 112 academic year

## Online payment system

國立東華大學線上繳費系統

 國立東華大學  
National Dong Hwa University

繳費Payment  
\*表示必填 \* Required fields

收費單位 Payment To \*

學務處生輔組

收費項目 Purpose of Payment \*

112學年學生宿舍電費預繳

姓名 Name \*

收據抬頭 Name on Receipt



online payment system  
QR code

Make sure to select the correct options!!

Payment To: "學務處生輔組" Students Living Division of Student Affairs  
Purpose of Payment: "112學年學生宿舍電費預繳" Prepayment of Electricity Charges for 112 Academic Year Dormitories

## Scenario 2

The dormitory-  
related fees  
have not been  
paid

- Please go to Bank of Taiwan Tuition and Fees Payment Gateway at <https://school.bot.com.tw/newTwbank/StudentLogin.aspx>
- Enter:
  1. Collection Category - 1194
  2. ID Number -
    - 1) 【 Taiwanese Students 】 : Please enter your ID number.
    - 2) 【 International Students 】 : There are two possibilities:
      - ① If you haven't received your resident permit in Taiwan, input your student ID + 0 into the system.
      - ② If you have received your resident permit, input your resident permit number into the respective field.
  3. Student ID
  4. Date of Birth (Please input in the format of the Republic of China year. For instance, if your birthdate is January 1st, 1992 (Republic of China year 81), input the digits as 0810101.)
  5. Verification Code
- After logging in, check the unpaid dormitory-related payment slips. You can pay these at the school's cashier Division (Room 108 in the Administration Building) or through ATM transfer or online transfer. However, please note that credit card payments cannot be accepted after the due date. Once the payment is completed, kindly inform us via email. Upon receiving your confirmation, the personnel will verify the information and update your departure system's dormitory details.

## Scenario 2

The dormitory-related fees have not been paid

學校經辦

繳費單查詢 Bill Inquire


1. 繳費單查詢 (原「學生登入」)

代收類別: 2. 請輸入代收類別 [查詢](#) [範例](#)

身分證字號: 3. 請輸入身分證字號

學號: 4. 請輸入學號

識別碼: 5. 請輸入識別碼 [說明](#)

圖型驗證碼: 6.  [重新產生](#)

[確認登入](#)



Bank of Taiwan Tuition and Fees Payment Gateway QR code

## Scenario 3

### Applied and approved for dormitory during the summer break of 113 academic year


- If you have applied for and been approved for accommodation during the 113rd academic year's winter break, it is required to **prepay an additional electricity charge difference of 500NTD**. The settlement of the winter break deposit will be conducted at the beginning of the 113-1 semester. After the settlement, the 1,000NTD deposit from the 112-2 semester (the original 500NTD paid upon application + an additional prepaid 500NTD) will be used to offset any Winter Break Electricity Charges and Penalties for Violations upon Departure:
  1. Any remaining balance will be refunded to your bank account.
  2. If there is an additional payment required after offsetting, the school will generate a payment slip ('113 Academic Year Accommodation Electricity Charges Supplement Payment') available at Bank of Taiwan Tuition and Fees Payment Gateway. Additionally, a notification regarding the payment process will be sent through the school's email.
- 【 The prepayment of the deposit 】 via the online payment system at <https://web.ndhu.edu.tw/GA/onlinepay/pay.aspx>
- Payment To:”學務處生輔組”Students Living Division of Student Affairs (as next slide)
- Purpose of Payment: “113年度暑假學生宿舍電費預繳” Prepayment of electricity bill difference of dormitory during the winter break of 113 academic year(as next slide)
- Please fill in the payer's information: Name, Student ID, Phone Number. Upon confirmation of payment receipt, the departure system will be updated. Additionally, it is suggested that you take a photo or screenshot of your payment-related receipt and send it via email to the handling personnel at yishoue@gms.ndhu.edu.tw. The handling personnel will conduct a backend review and confirmation in the departure system based on the information you provide. After confirming the accuracy of the data, the dormitory information in the departure system will be updated accordingly.

## Scenario 3

Applied and approved for dormitory during the summer break of 113 academic year

### Online payment system

國立東華大學線上繳費系統

 國立東華大學  
National Dong Hwa University

繳費Payment  
\*表示必填 \* Required fields

收費單位 Payment To \*

學務處生輔組

收費項目 Purpose of Payment \*

113年度暑假學生宿舍電費預繳

姓名 Name \*

收據抬頭 Name on Receipt



online payment system  
QR code

Make sure to select the correct options!!

Payment To: "學務處生輔組" Students Living Division of Student Affairs  
Purpose of Payment: "113年度暑假學生宿舍電費預繳" Prepayment of electricity bill difference of dormitory during the summer break of 113 academic year