**National Dong Hwa University Winter Accommodation Announcement**

**for Residents of Jie-Yun (Old Dorm) and Xing-Yun (New Dorm) Dormitories (2016)**

　Important Accommodation Schedule of Winter Break

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| Date | Time | Event | Description |
| 1/12 | 12:00 | Dormitory Closing | For the students who live in Jie-Yun (dormitory 1, 2) and Xing-Yun (dormitory 5) dormitories have to check out before 12:00 p.m. on January 12. Please return your air conditioner remote control and the key to the dormitory managers.  |
| 12:00~17:00 | Environment inspection | Environment inspection and transcription of amount of electricity use.★Reminder:1. The students who won’t live in the dormitory next semester and who live on the 1st floor of Xing-Yun (dormitory 5) dormitory have to clean up the room (without any personal belongs and the garbage). The inspection standard is equivalent to the “Summer Inspection.”2. For the students who still live in the same room of Jie Yun (dormitory 1, 2) or the 2nd-4th floor of Xing-Yun (dormitory 5) next semester: Please keep your room neat, and place your luggage well. Make sure the windows and the doors are locked, and remember to turn off the general power. The inspection standard is equivalent to the “Winter Inspection.” |
| 17:00 | Winter Accommodation Starts | After 05:00 p.m. on January 12, the students who apply for winter accommodation must bring the receipt of accommodation fee and student ID/ARC card to your dormitory managers to complete the following procedures related to dormitory check-in.  |
| 1/26~2/1 | 12:00 | Chinese New Year | During Chinese New Year, all dormitories will be closed (except for those opened for overseas and international students who apply for Chinese New Year.)★Reminder: **The Students who apply for winter accommodation must leave dormitory and return your air conditioner remote control and the key to Dormitory Managers before 12 p.m. on January 26.** |
| 12:00 |  |
| 2/12~2/19 | 12:00 | Renewal of Winter Accommodation | The Students who apply for winter accommodation return to the dorm to live after 12:00 p.m. on February 1.  |
| 10:00 | The End of Winter Accommodation | Before 10:00 a.m. on February 12, the undergraduate students who applied for winter accommodation must move out from the dormitory.★Reminder: Please make sure you thoroughly clean up the room before you leave, the inspection standard is equivalent to the “Summer Inspection.” |
| 2/19 | 10:00~12:00 | Environment inspection | Environment inspection and transcription of amount of electricity use.★Reminder:For the undergraduate students who request accommodation in winter break, Please sweep and clean up your room and bed before you leave dormitory! The inspection standard will refer to “Summer Inspection Regulation.” |
| 12:00 | Dormitory Opening | Please return to the dormitory after this date/time. |

 Student Living Services Division